



**OFFICE OF THE GENERAL REGISTRAR PO**  
**BOX 146,**  
**CHARLES CITY, VIRGINIA 23030**  
**804-652-4606**  
**cbarneycastle@co.charles-city.va.us**

March 1, 2021

The Charles City County Electoral Board met on Thursday, February 4, 2021 in the Voter Registration Office. Present was Vice-Chairman, Kevin Sullivan, Chairwoman, Joan Wilson, Secretary, Barbara Hayes, General Registrar, Catrinia Barneycastle, Democratic Party Chairwoman, Glenda Greene, and Republican Party Chairwoman, Irene Churins.

The meeting was called to order with the adoption of the October 29, 2020 minutes.

The Members voted on the recommendation of VEBA concerning a reorganization of the Electoral Board's meeting. The Board will meet the first week of February to appoint Officers of Elections and the March meeting will be removed from the code. The Members discussed the issue and all 3 Members approved.

The Board Members reviewed the Charles City County Security Plan for annual updates for 2020 and the document was approved by all 3 Members and the GR.

We went over the tentative dates for all 2021 elections.

The February Board meeting included reorganization of the Electoral Board. Joan Wilson was named Chairman while Kevin Sullivan was named Vice-Chair and Barbara Hayes was named Secretary. A motion was made by Kevin Sullivan which was approved.

The Board reviewed the O of E list and appointed the previous Officers of Elections for another 3year term. Also, the Board reviewed the "list of those interested in being a poll worker" and recommended that the GR send letters to these people and find out if they are still interested. And if so, schedule a "meet & greet" event and move forward from there.

The Officers of Elections that served elections in 2020 were evaluated by the Electoral Board according to which precinct the O of E worked. There were 3 elections in 2020 and they were evaluated on which ones they served, March, June or November 2020.

It came to the Boards attention that the Officers of Elections are paid \$125.00 per election day. Kevin Sullivan moved that they should receive an extra \$100.00 for COVID-19 when they work in June. Joan Wilson seconded the motion and the motion carried.

Barbara Hayes has been reappointed as of January 1, 2021 until December 31, 2023.

The Board approved the purchase of 7 new electronic poll books from Demtech and will be used for the first time in the June Primary of this year. The price of the poll books is \$11,666.00 of which all was paid from the Electoral Board budget.

With nothing else to come before the Board, the meeting was adjourned to discuss personnel matters.

Respectfully submitted,

Barbara E. Hayes